



PLEASE NOTE THAT PRAYERS WILL BE HELD AT 6.50PM BEFORE THE COMMENCEMENT OF THE BUSINESS OF THE COUNCIL.

THE MAYOR REQUESTS THAT ANY MEMBER WISHING TO PARTICIPATE IN PRAYERS BE IN ATTENDANCE IN THE COUNCIL CHAMBER BY NO LATER THAN 6.45PM.

## BUSINESS

Dear Sir/Madam

By direction of the Mayor (Councillor Sandra Hambleton) you are summoned to attend a **Special meeting of the Borough Council of Newcastle-under-Lyme to be held in the Council Chamber, Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG on Wednesday 9 September 2015 at 7.00pm** in pursuance of Section 249(5) of the Local Government Act 1992) for the purpose of passing the following resolutions:-

“That the Council in exercise of their powers under Section 249(5) of the Local Government Act 1972 and being desirous of expressing its admiration and appreciation of the long and continuing support given by **Neil “Nello” Baldwin** to students attending the University of Keele and to the wider community of Newcastle-under-Lyme and as a mark of esteem does confer upon him the honorary **FREEDOM OF THE BOROUGH**”

“That the Council in exercise of their powers under Section 249(5) of the Local Government Act 1972 do hereby confer honorary **FREEDOM OF THE BOROUGH** upon **Sgt Watchman(V)**, official mascot to the Staffordshire Regiment Association, his handler and their successors in recognition of the role’s historic and esteemed service representing the enlisted men and women of Newcastle-under-Lyme”.

Yours faithfully

Chief Executive

## **NOTICE FOR COUNCILLORS**

### **1. Fire/Bomb Alerts**

In the event of the fire alarm sounding, leave the building immediately, following the fire exit signs. Do not stop to collect personal belongings, do not use the lifts.

Fire exits are to be found either side of the rear of the Council Chamber and at the rear of the Public Gallery.

On exiting the building Members, Officers and the Public must assemble at the car park at the rear of the Aspire Housing Office opposite to the Civic Offices. DO NOT re-enter the building until advised to by the Controlling Officer.

### **2. Attendance Record**

Please sign the Attendance Record sheet, which will be circulating around the Council Chamber. Please ensure that the sheet is signed before leaving the meeting.

### **3. Mobile Phones**

Please switch off all mobile phones before entering the Council Chamber.

### **4. Tea/Coffee**

Refreshments will be available at the conclusion of the meeting, or in the event of a break occurring, during that break.

### **5. Notice of Motion**

A Notice of Motion other than those listed in Standing Order 19 must reach the Chief Executive ten clear days before the relevant Meeting of the Council. Further information on Notices of Motion can be found in Section 5, Standing Order 20 of the Constitution of the Council.